

Privacy Notice

for scholarship programs managed by the Tempus Public Foundation

This Privacy Notice (hereinafter: **Notice**) covers the processing of personal data of natural persons (hereinafter: Data Subjects) who apply for and participate in the following scholarship programs (hereinafter: **Programs**) managed by the Tempus Public Foundation (hereinafter: **TPF** or **Data Controller**):

- **Stipendium Hungaricum Scholarship Programme**
- **Stipendium Hungaricum Sport Scholarship Programme**
- **Hungarian Diaspora Scholarship Programme**

The purpose of this Notice is to provide concise, transparent and easily understandable information about the processing of your personal data in accordance with the provisions of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council, hereinafter: **GDPR**).

If you have not found the answer to your question in this Notice, you can find further information on the Data Controller's website in other relevant information notices:

<https://tka.hu/30/jogi-nyilatkozat>

PART I: GENERAL PROVISIONS

This section contains data processing rules that apply uniformly to all of the above Programs.

1. DATA CONTROLLER



Name of the Data Controller:	Tempus Public Foundation
Registered office:	1077 Budapest, Kéthly Anna tér 1.
Telephone number:	+36-1-237-1300
Represented by	Károly Czibere, President
Contact details of the data protection officer:	adatvedelem@tpf.hu
Postal address:	1438 Budapest 70, Pf. 508.

2. GENERAL PURPOSE AND LEGAL BASIS OF DATA PROCESSING



The Data Controller processes personal data primarily for the purposes of conducting the application process for the Programs, evaluating applications, establishing and maintaining the scholarship status, maintaining contact, and complying with legal obligations.



The primary legal basis for data processing is Article 6(1)(e) of the GDPR, as **data processing is necessary for the performance of a task carried out in the public interest by the Data Controller** in the field of Hungarian vocational training, education, and research and development.

The data subject may object to data processing on the legal basis necessary for the performance of a task carried out in the public interest.

3. SCOPE OF PERSONAL DATA PROCESSED



The provisions of this Notice do not apply to data relating to non-natural persons.

Data provided on application forms, including but not limited to:

- **Personal identification data:** name, birth name, mother's name, place and date of birth, gender, nationality.
- **Contact details:** email address, telephone number, residential address, mailing address.

- **Document data:** identity card/passport number, expiry date, country of issue.
- **Educational data:** previous studies, qualifications, school certificates' data, language skills.
- **Special data:** health data included in medical certificates (only with consent).
- **Other data:** motivation letter, details of the recommending organization, photo, in the case of minors, the consent form of the parent or legal guardian.

In accordance with the principle of data minimization, the Data Controller shall only process data that is strictly necessary for the conduct of the application procedure and the fulfillment of the scholarship status and scholarship obligations.

4. PERSONS ENTITLED TO ACCESS THE DATA



The internal staff of TPF and data processors who need to access and process the data in connection with their job duties and activities, in particular the direct organizers of the Programs and the subcontractors responsible for their implementation, are entitled to access the personal data.

The Data Controller uses a data processor to operate the online system (DreamApply) that ensures the implementation of the application process.

- Name of data processor: Dream Group Plc.
- Contact details: hello@dreamapply.com
- Activity: Operation and maintenance of the DreamApply online application system.

Data processors involved in data processing shall process personal data exclusively on the basis of the Data Controller's written instructions, within the framework of a contract in accordance with Article 28 of the GDPR.

Due to the specific nature of the Programs, the personal data of Applicants participating in them will be shared with the ministries and interested state agencies responsible for the given program and those involved in the program (e.g., through participation in the evaluation of applications), such as the relevant diplomatic representations.

5. DURATION OF DATA PROCESSING (RETENTION PERIODS)



The Data Controller shall retain personal data for the time necessary to achieve the purpose, as follows:

- **In the case of successful applications:** 10 years from the termination of the scholarship status. The duration of data processing is justified by legal obligations relating to the accountability and verifiability of the use of public funds (e.g., the Act on Public Finances).
- **In the case of unsuccessful applications:** 5 years from the date of the decision on the application. The period is aligned with the limitation period under civil law for the purpose of settling any legal disputes.
- **In the case of unfinished (not finalized) applications:** 1 year from the end of the application period.
- **In the case of consent,** until the consent is withdrawn.

The data controller shall review the justification for further storage of the data on an annual basis.

6. AUTOMATED DECISION-MAKING AND PROFILING, TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR INTERNATIONAL ORGANIZATION

No automated decision-making takes place during data processing. The applicant's data will be processed, exclusively in relation to applications concerning their area of competence, by the partner with whom the applicant is in contact and through whom the applicant submitted their application. This may also be a partner in a third country.



7. INFORMATION ON THE RIGHTS OF THE DATA SUBJECT IN RELATION TO DATA PROCESSING



You can find detailed information about your rights in Articles 14-22 of the GDPR. You retain your right to control your personal data throughout the duration of the data processing.

The data subject may exercise their rights by sending an email to the data protection officer at the address provided in section I.1. The data controller shall examine the request within the shortest possible time after its submission, but no later than one month, decide on its merits, and inform the applicant of its decision in writing (primarily by electronic means).

Right to information - We provide clear, concise and transparent information about how we process your personal data.

Right of access - You have the right to receive feedback on whether we process your personal data and, if so, to receive information about the details of this after identification. As a data subject, you may also request a copy of your processed personal data.

Right to rectification - You may request the rectification or completion of inaccurate data. If there are any modifications or changes to the data processed by the Data Controller during the data processing period, please report them immediately at the above contact details.

Right to erasure ("right to be forgotten") - We will erase your data if the data processing has achieved its purpose, or if you lawfully object to the processing, if the data processing is unlawful, or if the data must be erased in order to comply with a legal obligation.

Right to restriction of processing - You may request restriction of the processing of your data if you believe that the processing is inaccurate, unlawful, or unnecessary, or if you object to the processing. In such cases, we will only store the data until we have investigated the above suspicion.

Right to object - As a data subject, you have the right to object at any time to the processing of your data for the performance of tasks carried out in the public interest. The Data Controller may only continue to process the data if there are compelling legitimate grounds for doing so or for the enforcement of legal claims.

Right to withdraw consent - As a data subject, you have the right to withdraw your consent at any time if the data processing is based on your consent. The withdrawal of consent does not affect the lawfulness of data processing based on consent before its withdrawal.

8. LEGAL REMEDY

DPO - The data subject may contact the TPF data protection officer (DPO) with any questions, comments, or complaints regarding data processing at the contact details provided in point 1. TPF shall provide the requested information to the Data Subject in writing, primarily by electronic means, as soon as possible, but no later than one month after receipt of the request. The procedure for fulfilling reasonable requests is free of charge.

NAIH - As a Data Subject, you may also lodge a complaint against the Data Controller's data processing with the National Authority for Data Protection and Freedom of Information (address: 1055 Budapest, Falk Miksa u. 9.-11.; www.naih.hu) postal address: 1363 Budapest, Pf.: 9., e-mail address: ugyfelszolgalat@naih.hu).

Court - The data subject may also take legal action against TPF if, in their opinion, TPF processes their personal data in violation of the provisions of the law or the binding legal acts of the European Union on the processing of personal data.

9. DATA SECURITY

The Data Controller undertakes to ensure data security in accordance with the provisions of the GDPR and to take all technical and organizational measures to protect the data processed against unauthorized access, alteration, transmission, destruction or other unauthorized processing.

PART II: SPECIAL PROVISIONS

This part contains specific data processing rules and derogations applicable to the Programs.

1. PROGRAM-SPECIFIC DATA TRANSFERS AND RECIPIENTS

In addition to the general recipients (internal staff of the Data Controller, data processors, Hungarian state agencies, ministries, Hungarian diplomatic missions, immigration and security agencies), the following program-specific data transfers take place, and the following organizations have access to the data:

- **In the case of the Stipendium Hungaricum Scholarship Programme**
Sending partners: Your personal data will be transferred to the sending partner coordinating the application in your home country and to the diplomatic mission associated with the partner for the purposes of pre-screening and nominating applicants and maintaining contact.
- **In the case of the Stipendium Hungaricum Sport Scholarship Programme**
Partners: international sports federations nominating applicants and domestic sports federations coordinating the scholarship program in the field of sports
- **In the case of the Hungarian Diaspora Scholarship Programme**
Evaluation Committee and external experts: Your data may be forwarded to the members of the Hungarian Diaspora Scholarship Programme's Diaspora Scholarship Committee and external experts appointed by the TPF who are involved in the evaluation of your application.
Diaspora Organizations, Honorary Consuls, and Partners: Your data may be forwarded to Hungarian diaspora organizations and honorary consuls who provide recommendations for your application or who are involved in the fulfillment of scholarship obligations and commitments (e.g., community work, student excellence awards).
- **For all programs**
Host Higher Education Institutions: Your application materials will be sent to the host institution for the purpose of conducting the admission process.
Healthcare providers: If the application is successful, the data necessary for the medical screening will be forwarded to the designated healthcare provider.

2. OPTIONAL DATA PROCESSING

Information about self-funded study opportunities

With your consent, the Data Controller and the host institutions may send you information about other self-funded training opportunities. Data processing is based on your voluntary, prior and explicit consent (GDPR Article 6(1)(a)), which you can give by ticking a separate checkbox on the application form. Data processing will continue until your consent is withdrawn, but for no longer than 3 years from the date of submission of the application.

Newsletter

The Data Controller will send you a newsletter about news and events related to the Program. Data processing related to newsletters will last until the end of the scholarship status or until you object to the data processing. In the case of the Hungarian Diaspora Scholarship Programme, the data processing period related to newsletters is extended until the obligations undertaken under the Program are fulfilled, if the scholarship holder does not fulfill them by the end of the scholarship status.

Alumni Network Hungary

Scholarship holders have the opportunity to join the Alumni Network Hungary. The related data processing is carried out in accordance with the network's own, separate data processing policy and lasts until the data subject objects to the data processing.

Health data (if required for the Program and provided)

- **Purpose of data processing:** Participation in the Programs is conditional upon the submission of a medical certificate regarding your general state of health, certifying that you are fit (unfit/fit online) to pursue your scholarship studies. This is necessary for participation in the Program and to protect the health of the Hungarian community. In addition, on the online application form, you have the option, at your own discretion, to provide health information that you would like to disclose in advance, for example to the host higher education institution.

Legal basis for data processing:

The processing of health data until the application is assessed is based on your explicit consent, in accordance with Article 9(2)(a) of the GDPR. Consent is given on the application platform by accepting the statement provided for this purpose. Consent is voluntary, but without it, the application is invalid and will be excluded from the selection process.

In the event of a successful application, the legal basis for the processing of the Applicant's health data shall be Article 9(1)(b) and Article 9(2)(i) of the GDPR: the processing of health data is necessary for compliance with a legal obligation to which the Data Controller is subject, or for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health.

Retention period: Health data is processed in connection with the Programs in accordance with the general retention period described in Section I.5.

For more information on the icons used in this notice, please refer to the Icon Code at www.ikonkodex.hu.

The data controller reserves the right to unilaterally modify the rules and notices relating to data processing by posting a notice on its website.

Budapest, October 13, 2025.



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