



BUDAPEST METROPOLITAN UNIVERSITY ART AND CREATIVE INDUSTRIES

PHOTOGRAPHY MA

Every applicant is sent detailed information about the date and time of the admission exams and the technical information in an electronic format.

THE ADMISSION PROCESS

Admission Procedure Requirements

1. Portfolio (in a pdf presentation format, inserting the project descriptions)
2. Oral interview: assessment of design and creative skills based on a presentation.

Compulsory materials to be submitted:

1. Portfolio, (in a PDF presentation format, inserting the project descriptions)
2. Covering letter (PDF file)
3. Professional CV (PDF file)
4. A statement of submitting only own, independent pieces of art. The statement can be downloaded here: <https://www.metropolitan.hu/ma-programs-in-english>
5. A document proving that you have paid the admission fee.
(Please pay the entrance exam fee only after you have received our e-mail with your unique personal identification code provided by METU. Please be patient until you receive this letter!)

Please upload in digital form (scanned or photographed version is also appropriate if all data is easy to read).

1st PORTFOLIO

The portfolio includes the most important pieces of work in a pdf format. The portfolio can be submitted only in a digital format.

Technical specifications:

- **Format:** PDF presentation (if it is not possible, PPT or PPTX)
- **Size:** 1920 pixel * 1080 pixel (16:9; landscape format)
- **File name:** (Using the English alphabet without accentuation); surname_first name_portfolio_admission code_major_level of education e.g.: smith_adam_portfolio_FOT-0001_photography_ma

The structure of the portfolio:

On the first page of the portfolio include the word “*Portfolio*”, the applicant’s name and their admission procedure code number.

Please make a brief description of the separate series within the portfolio. It has to include the title of the series and the reason for taking them. Furthermore, please include the name of your school and consultant if these pieces were part of a school assignment. If you had anyone to assist you, please add the names of the contributors as well.

Covering letter:

Please add a brief description of your bonds and aims regarding photography.

Technical specifications:

- **Format:** PDF file (if it is not possible, doc or docx)
- **Length:** 1000-1500 characters.

- **File name:** (Using the English alphabet without accentuation); surname_first name_covering letter_admission code_major_level of education e.g.: smith_adam_covering_PHOT0001_photography_ma

In the Header of the covering letter please include the Applicant's name and the admission procedure code number.

Questions to be answered in the letter:

- Why did you apply to us?
- What is that specialist field you are interested in?
- Do you have a project you would work on during your master's degree?

Professional CV:

Please attach a CV to a maximum extent of two A4 pages.

Technical specifications:

- **Format:** PDF file (if it is not possible, doc or docx)
- **Length:** maximum two A4 pages
- **File name:** (Using the English alphabet without accentuation); surname_first name_covering letter_admission code_major_level of education e.g.: smith_adam_cv_FOT-0001_photography_ma

In the Header of the covering letter please include the Applicant's name and the admission procedure code number.

2ND ORAL INTERVIEW

During the online interview you should briefly present the material of the portfolio. After that the members of the admission committee will ask questions that will examine your preparedness and interest.

You will need the following equipment in order to be able to complete the practical exam:

- Computer or notebook equipped with a web camera and microphone
- Internet connection

The duration of the conversation: is expected to be 10-15 minutes.

Obviously, we would like to keep the schedule but based on our previous experiences there might be a delay, so we would like to ask you to be prepared for a longer day.

During the interview, you will have the opportunity to present other works that you consider important to showcase your skills (e.g. drawings, prints, own photos, sketchbooks, etc.). We also accept animations, movies or computer graphics, the online platform will be suitable for presenting them.

If you would like to present such works, please prepare them in a digital format that suitable for presentation.

Note for both admission requirements:

We will send you information by e-mail about the technical details (where to upload the tasks, on what platform the oral discussion will take place, etc.).

A further condition of participating in the admission procedure is that in case the applicant holds a degree issued abroad, the applicant's request has been granted

and the qualification stated in the submitted documents, school report or degree (certificate) has been accepted.

In case of accepting a degree (certificate) issued abroad for participating in higher education in Hungary, METU takes the decisions of the Hungarian Equivalence and Information Centre into consideration.

Budapest Metropolitan University takes a decision about accepting a degree (certificate) issued abroad for participating in higher education in Hungary and it is sent in a registered mail to the applicant.

In case of having any question regarding the admission procedure please feel free to contact the Admission Information Office at:

- E-mail: felveteli@metropolitan.hu
- Or telephone: +36 1/ 273 2419 (on weekdays from 9 am to 4.30 pm)

We wish you the best of luck for the admission procedure!

Péter Csizmadi DLA
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Art and Creative Industries