„Request for consideration of current employment"
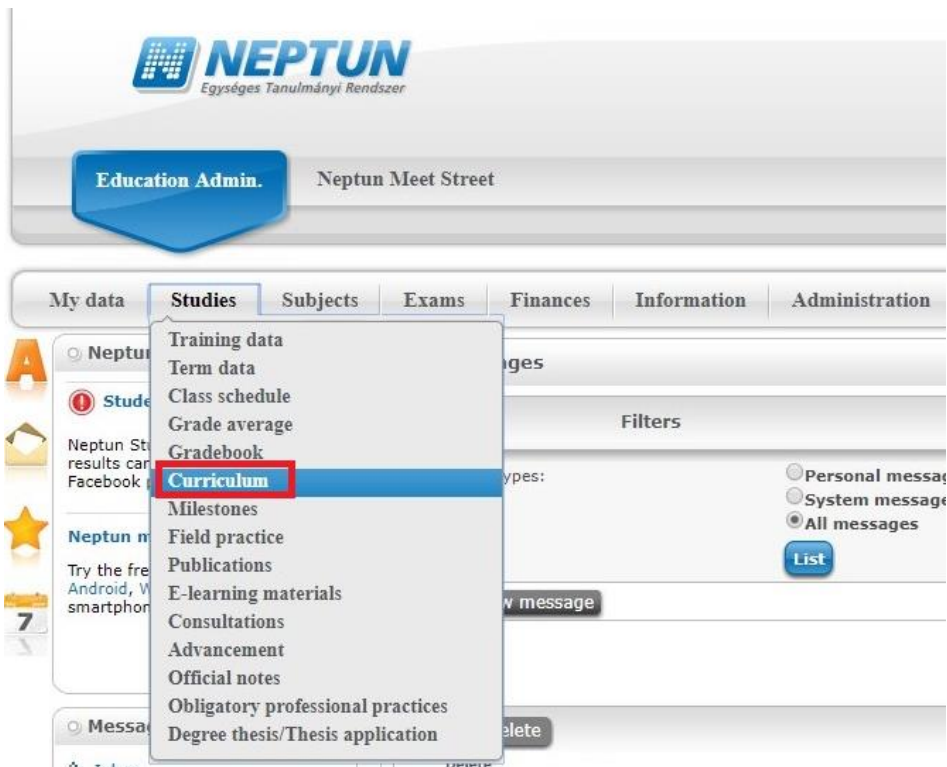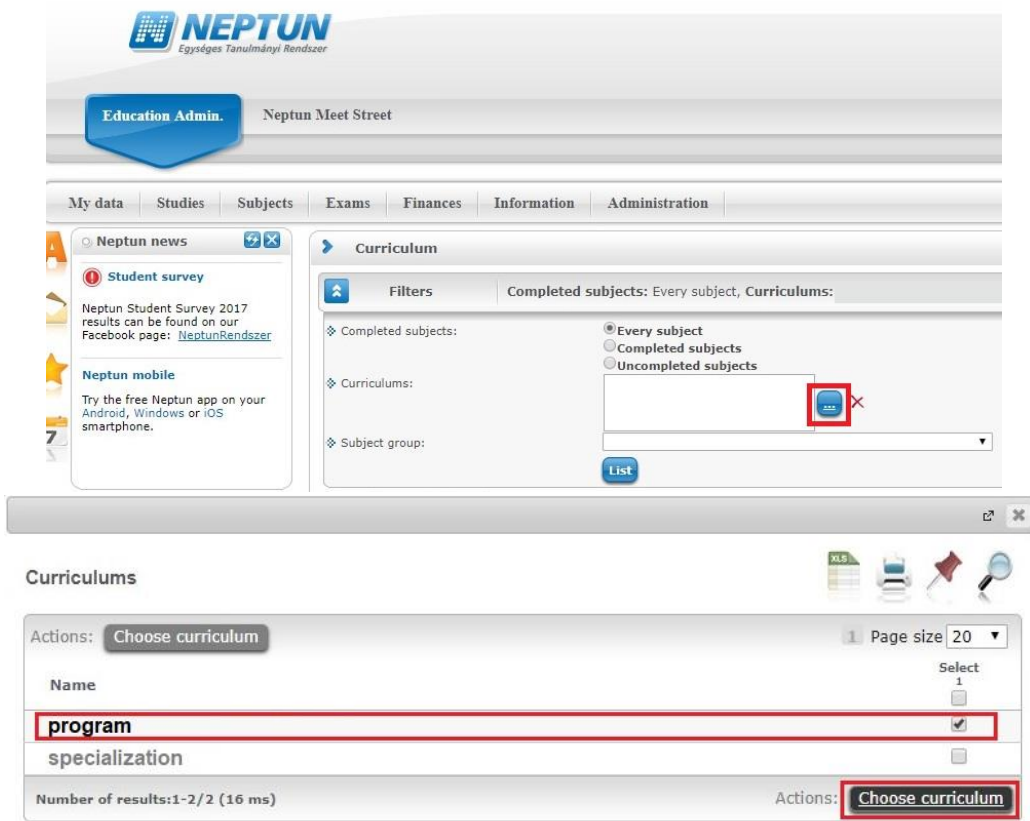
1. Log in to NEPTUN and choose → STUDIES → CURRICULUM

2. CHOOSE YOUR PROGRAM

3. LIST THE CURRICULUM

4. CHOOSE 'KÖTELEZŐ TÁRGYAK' → 'SZAKMAI GYAKORLAT' or INTERNSHIP

5. SUBMIT REQUEST

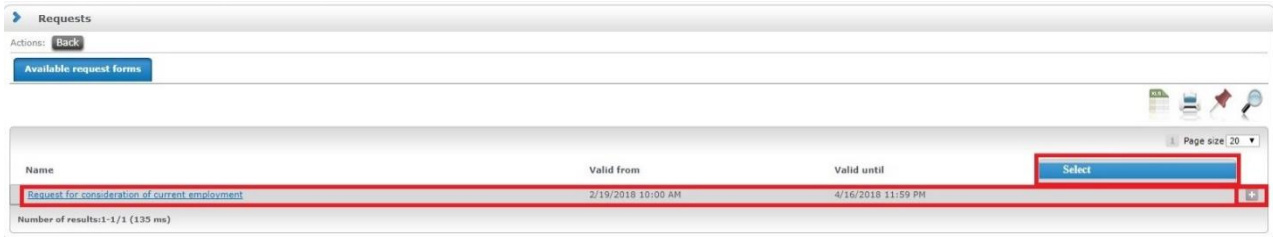## 6. SELECT 'REQUEST FOR CONSIDERATION OF CURRENT EMPLOYMENT'

7. FILL OUT THE REQUEST AND attach the scanned version of:

- **the Employer's Certificiate**

In case your request is accepted, the CareerCentre closes your internship by recording your grade at the end of the semester